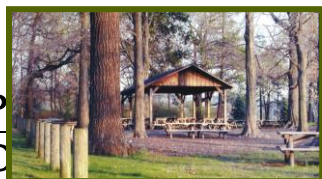


Village of Sleepy Hollow Department of Parks and Recreation  
55 Elm ST, Sleepy Hollow, New York 10591 (914) 366-5109



Village of Sleepy Hollow  
2021 Park Permit  
Kingsland Pavilion

Type of party/event:

Contact information for person requesting permit:

Address:

Phone number:

email:

Day and Date of Event:

Start and End Times:

Number of Participants: (not to exceed 100 persons)

\*Permit Fee: \$300 Sleepy Hollow Resident payable by cash, money order or check

\$400 \*Non-Residents **"NO REFUNDS"** Deposit: \$500 –money order or check

Parking fees not included: \$5 SH Resident & Westchester County Park Pass: All others \$10 a car  
No unauthorized buses allowed...buses \$100 Porto-Potty \$300 for large events if renting pavilion and Gazebo

Application Procedures:

- Please complete all the information requested above.
- Person requesting the permit must submit a copy of a valid photo ID ex: driver's license. Person requesting permit must be a resident of Westchester County.
- Include 2 payments, for permit and deposit, made payable to **The Village of Sleepy Hollow** and mail completed application with checks and a copy of a photo ID to the above address.
- **If any of the above items are not received with the application the request will be denied.**

Terms and Conditions:

- The permit holder will be held responsible for any damages to park property incurred during the event.
- The following regulations and ordinances must be observed:
  - No amplified music allowed in the parks
  - All Village/County parks close at dusk
  - Events are limited to the number of people indicated above
  - Permit holder is responsible for ensuring the area is left in a reasonable, debris free condition with trash deposited in the proper receptacles.
- Failure to abide by any of the above terms and conditions will result in the deposit being forfeited and/or the termination of the event by the Sleepy Hollow Police Department.

I \_\_\_\_\_ agree to terms and Conditions as indicated above.

Signature

Date

Date Received:	
Fee Received:	
Deposit Received:	
ID Received:	
Approval Signature:	

Copy of approved permit sent to applicant \_\_\_\_\_